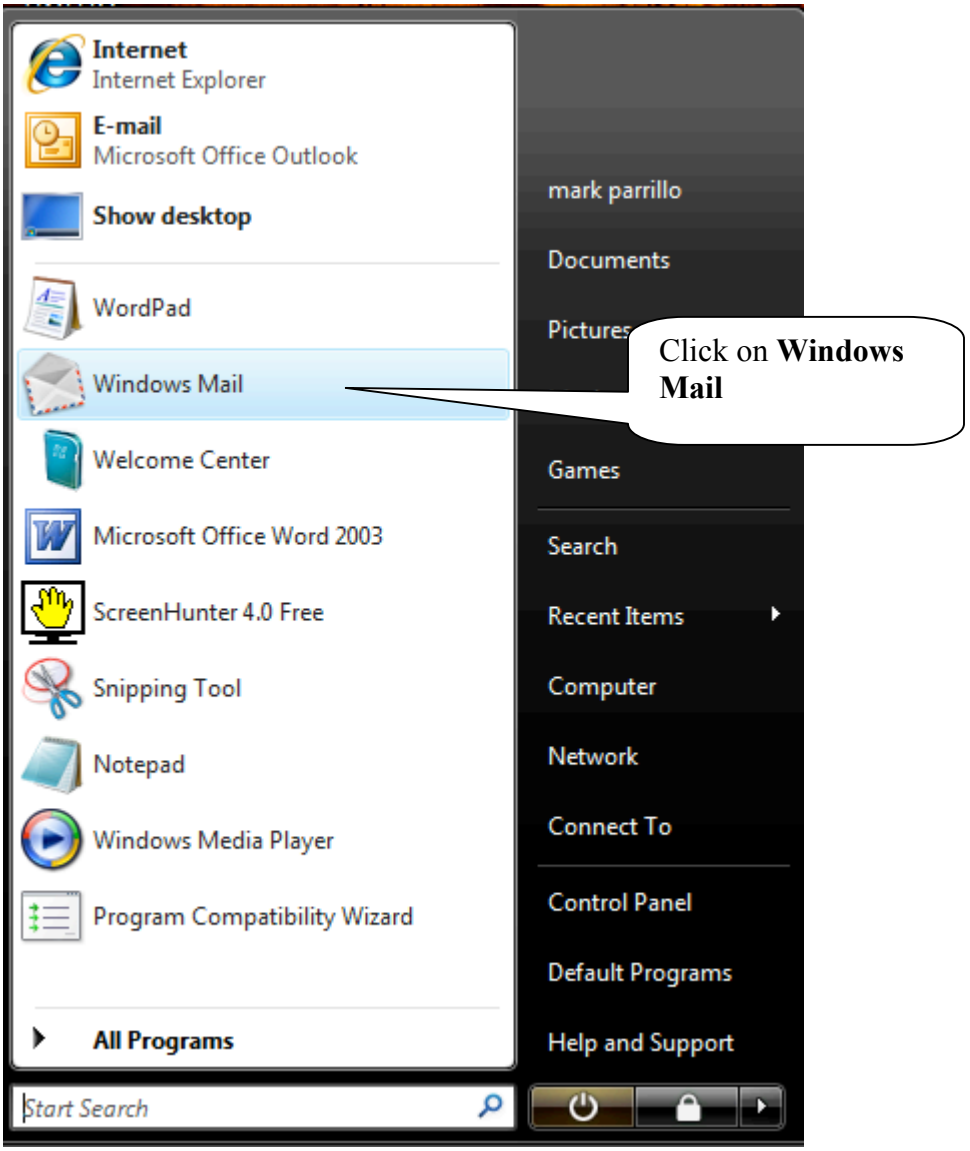
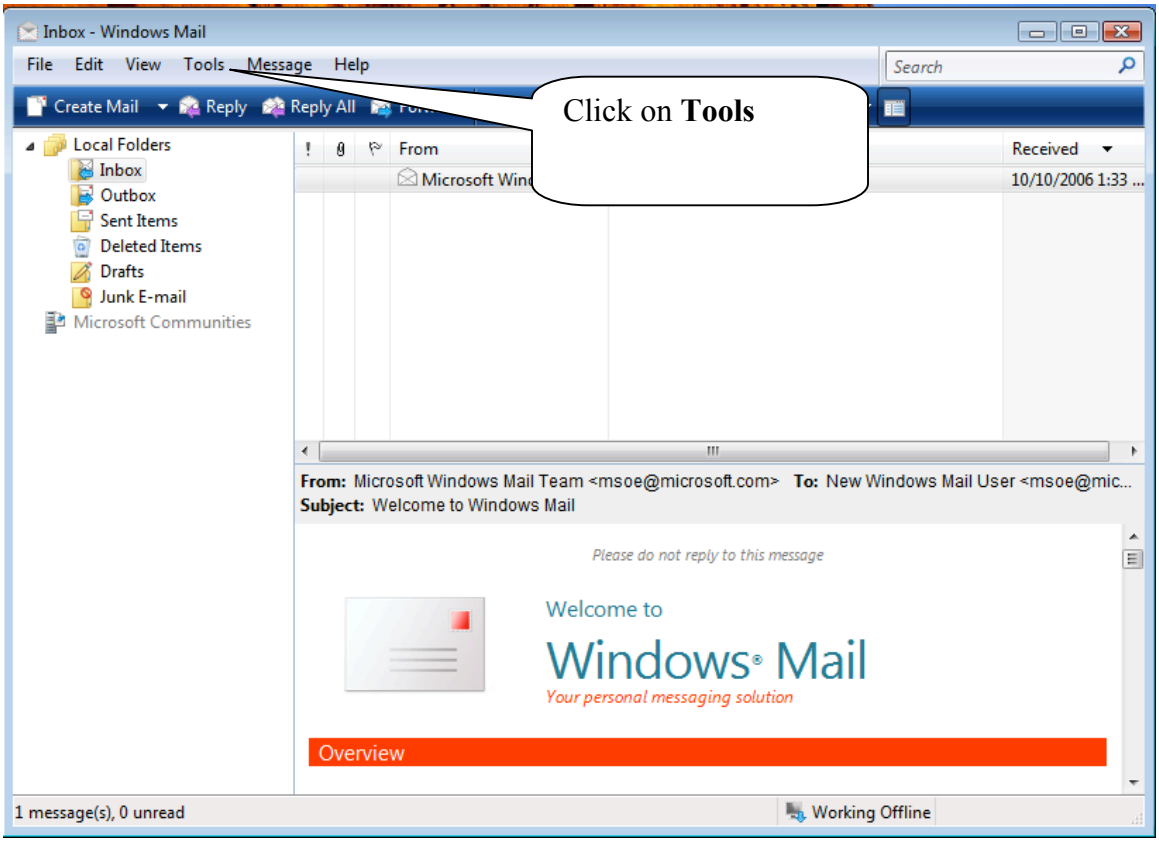
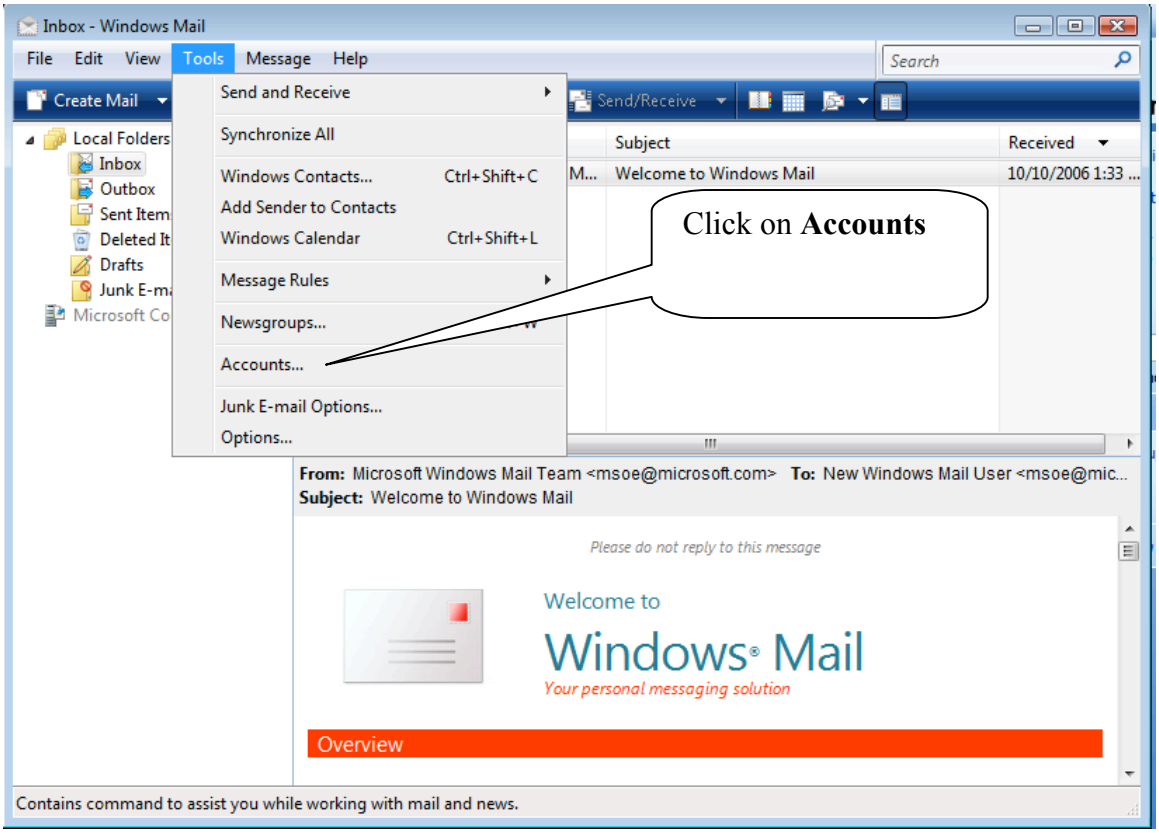
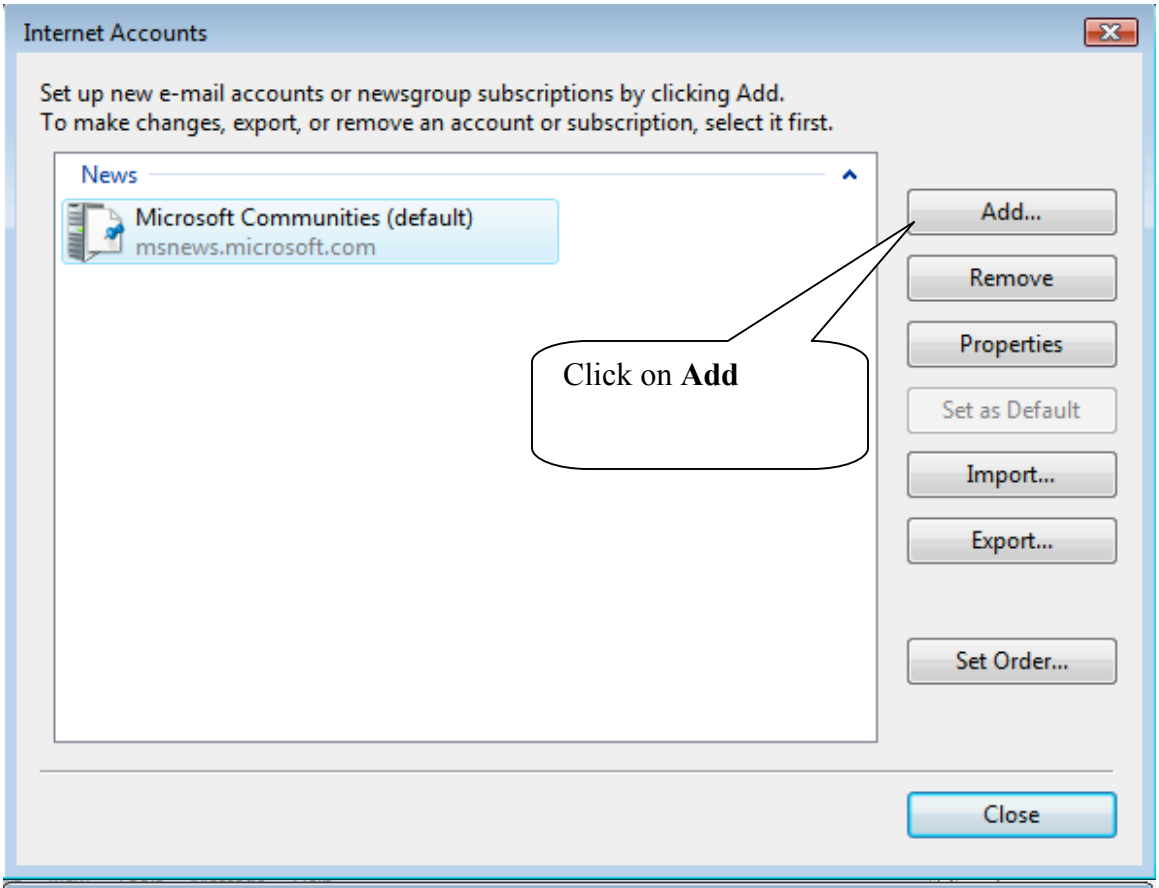
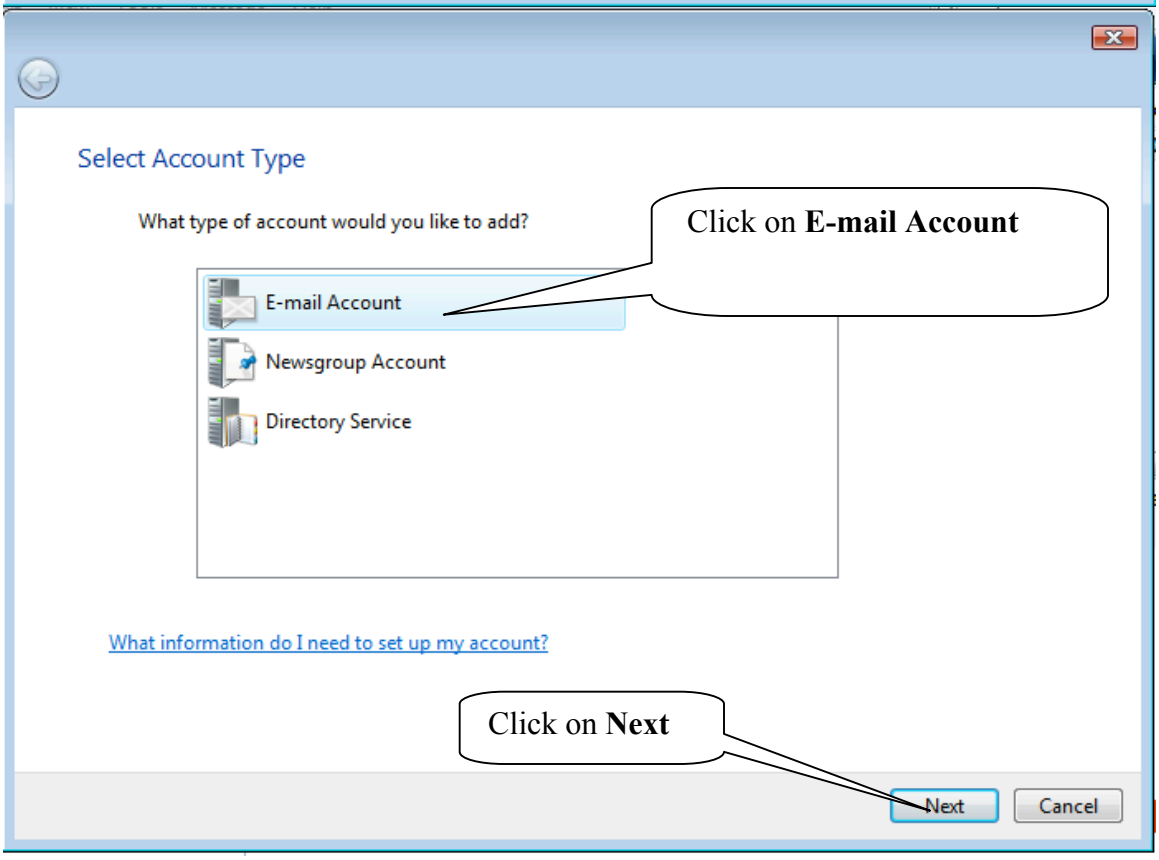
How to Configure Windows Vista Mail to send and receive Emails

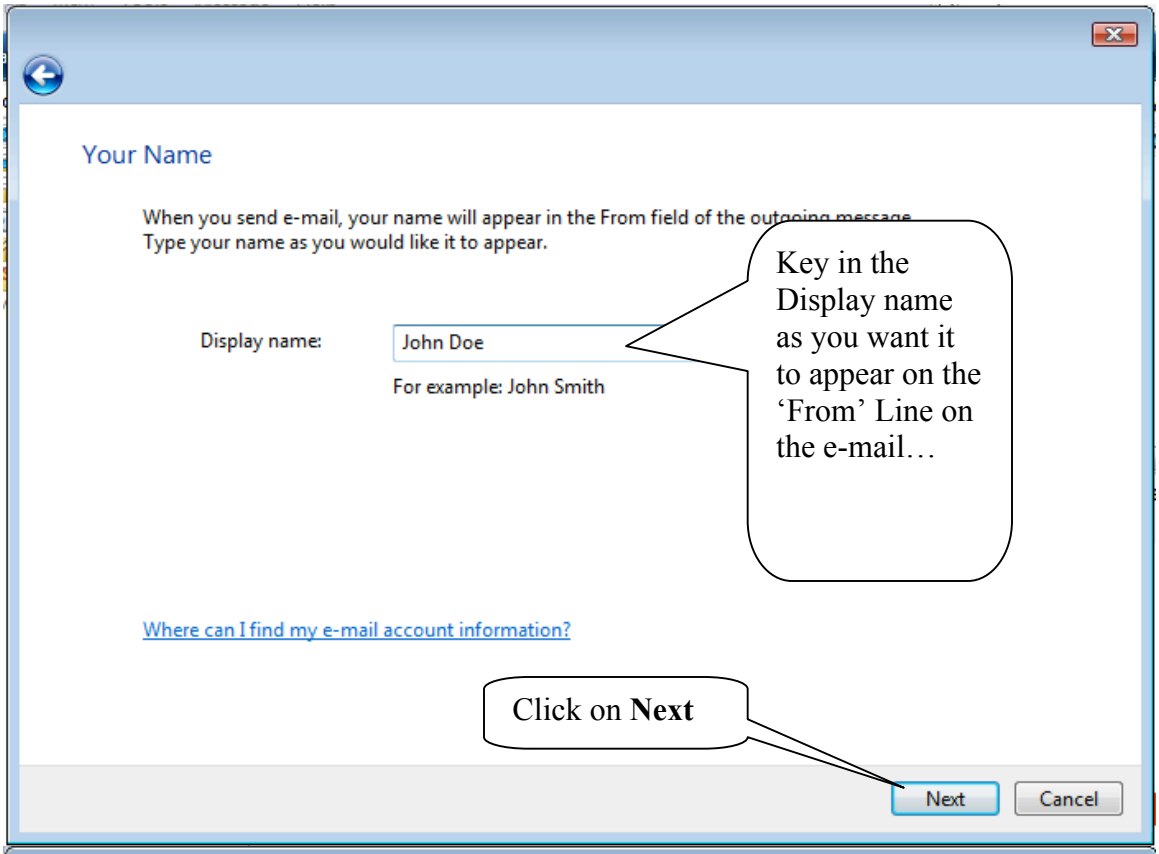


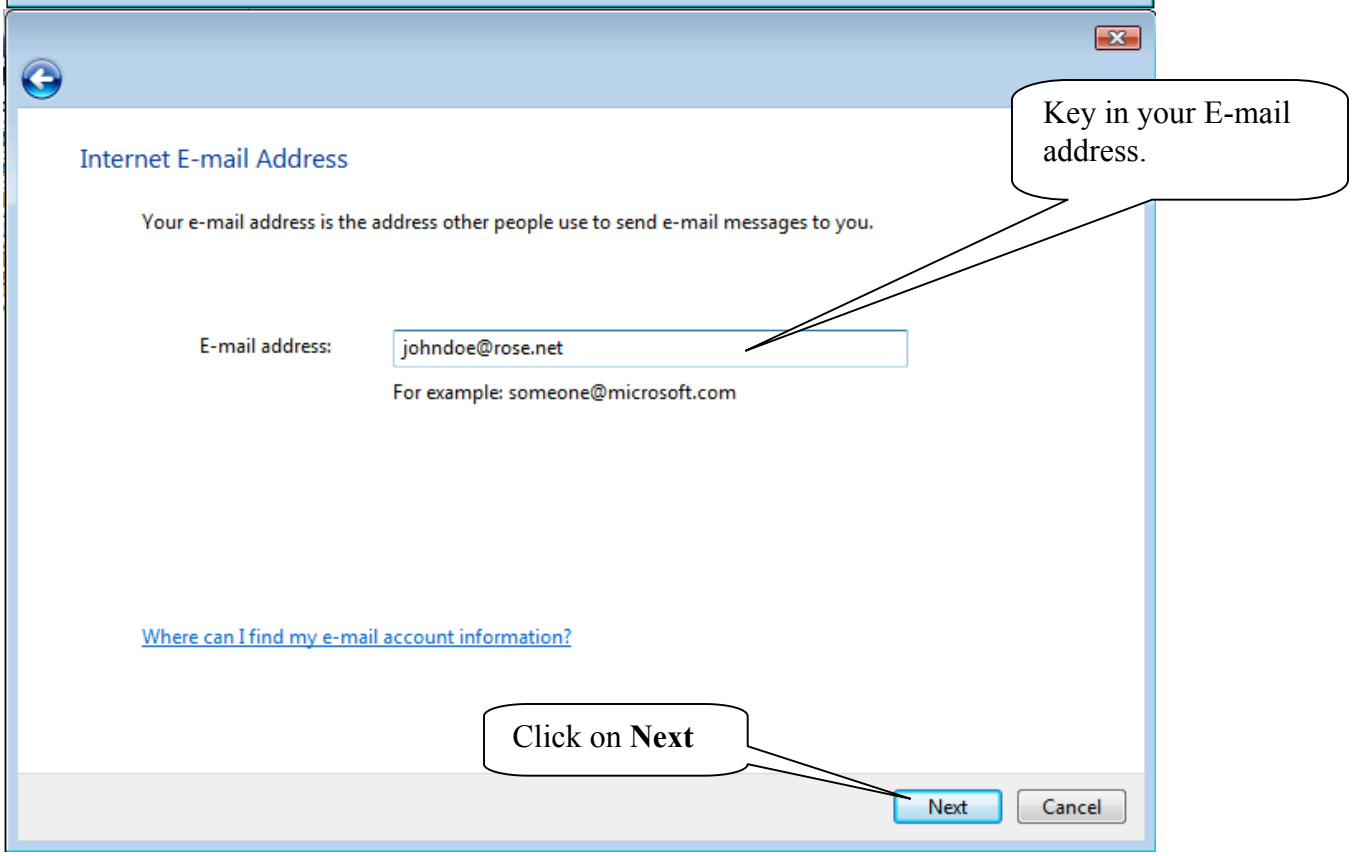

Inbox - Windows Mail
File Edit View Tools Message Help
Search
Create Mail
Reply
Reply All
Click on **Tools**
Local Folders
Inbox
Outbox
Sent Items
Deleted Items
Drafts
Junk E-mail
Microsoft Communities
From
Received
10/10/2006 1:33 ...
From: Microsoft Windows Mail Team <msoe@microsoft.com> To: New Windows Mail User <msoe@mic...
Subject: Welcome to Windows Mail
Please do not reply to this message
Welcome to
Windows® Mail
Your personal messaging solution
Overview
1 message(s), 0 unread
Working Offline

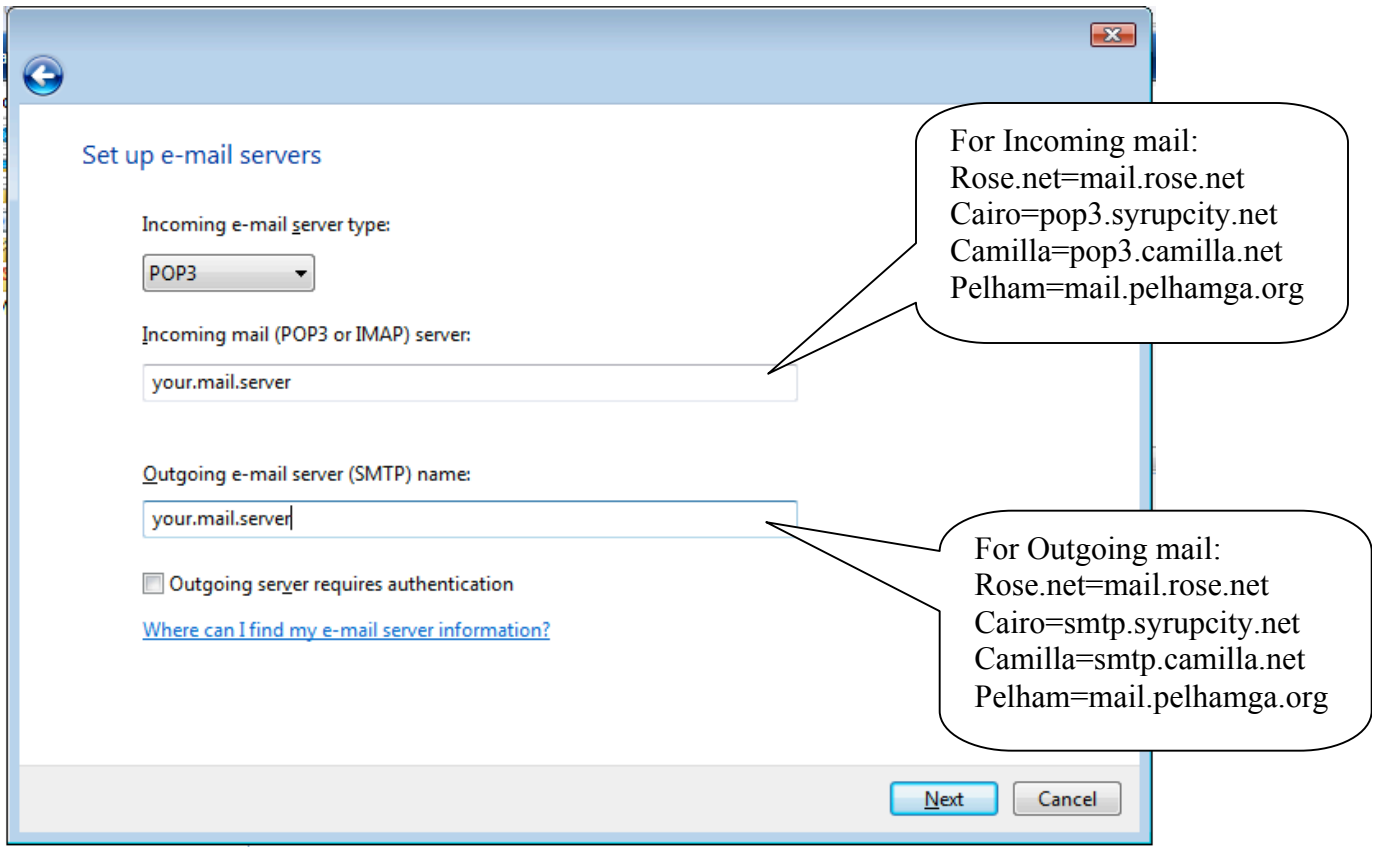

Inbox - Windows Mail
File Edit View Tools Message Help
Search
Create Mail
Send/Receive
Send and Receive
Synchronize All
Windows Contacts... Ctrl+Shift+C
Add Sender to Contacts
Windows Calendar Ctrl+Shift+L
Message Rules
Newsgroups...
Accounts...
Junk E-mail Options...
Options...
Click on **Accounts**
Local Folders
Inbox
Outbox
Drafts
Subject
Received
Welcome to Windows Mail
10/10/2006 1:33 ...
From: Microsoft Windows Mail Team <msoe@microsoft.com> To: New Windows Mail User <msoe@mic...
Subject: Welcome to Windows Mail
Please do not reply to this message
Welcome to
Windows® Mail
Your personal messaging solution
Overview
Contains command to assist you while working with mail and news.

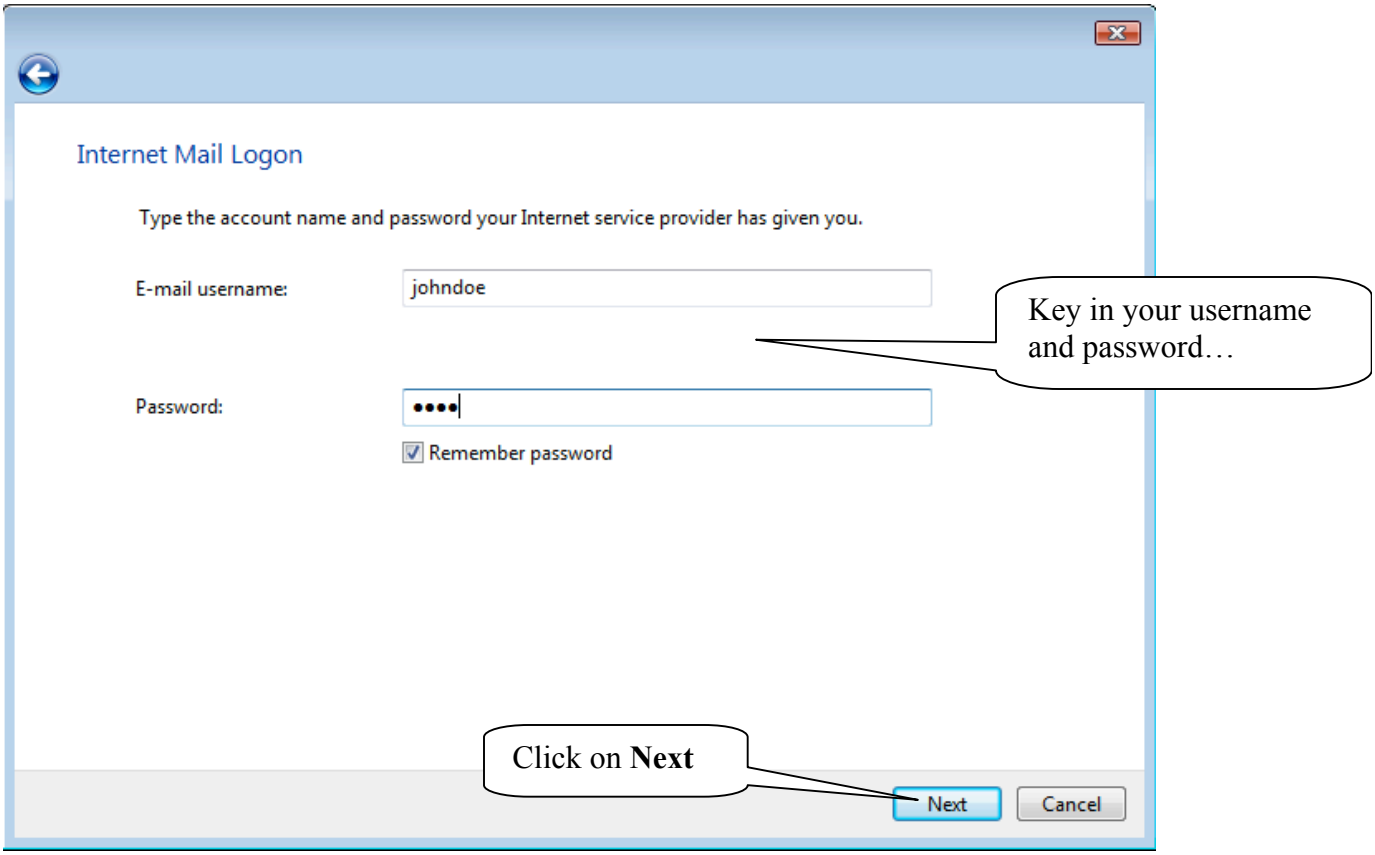

Internet Accounts
Set up new e-mail accounts or newsgroup subscriptions by clicking Add.
To make changes, export, or remove an account or subscription, select it first.
News
Microsoft Communities (default)
msnews.microsoft.com
Add...
Remove
Properties
Set as Default
Import...
Export...
Set Order...
Close
Click on Add

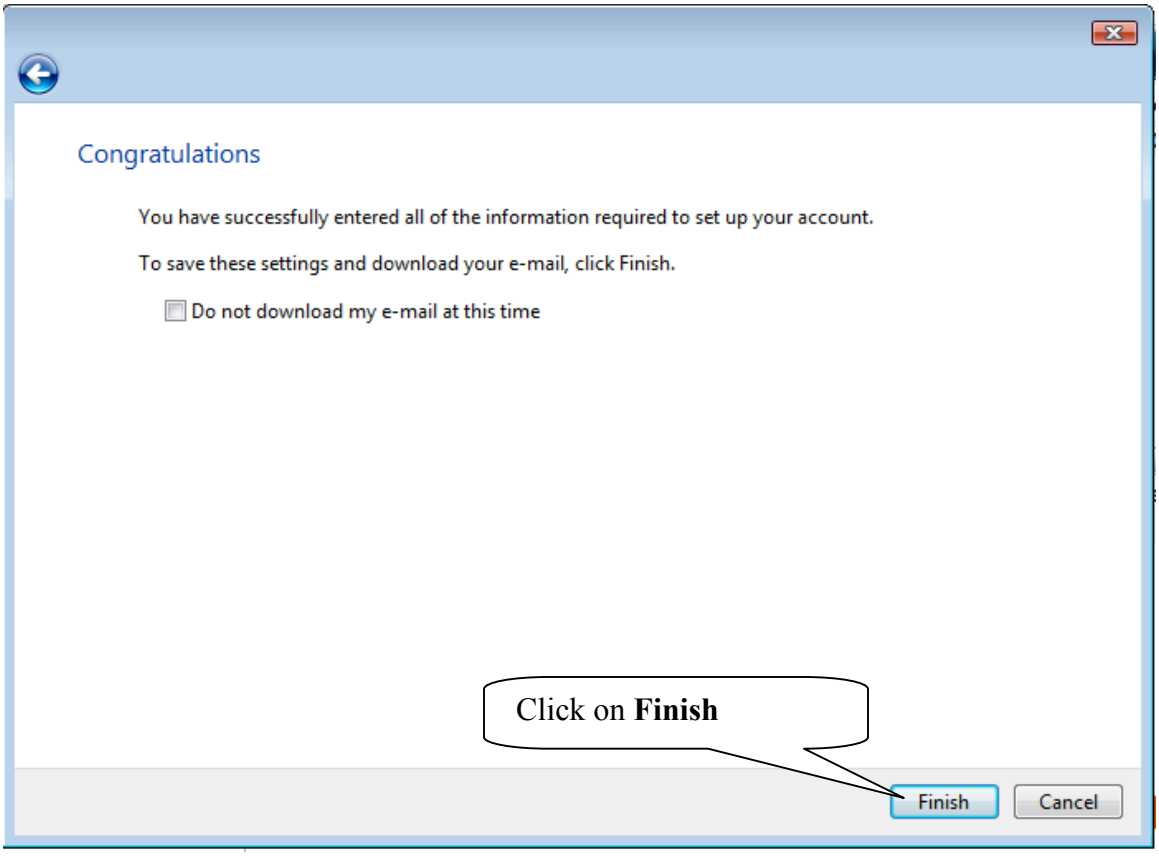

Select Account Type
What type of account would you like to add?
E-mail Account
Newsgroup Account
Directory Service
What information do I need to set up my account?
Next
Cancel
Click on E-mail Account
Click on Next


Your Name
When you send e-mail, your name will appear in the From field of the outgoing message.
Type your name as you would like it to appear.
Display name:
John Doe
For example: John Smith
Key in the Display name as you want it to appear on the 'From' Line on the e-mail…
Where can I find my e-mail account information?
Click on Next
Next
Cancel


Internet E-mail Address
Your e-mail address is the address other people use to send e-mail messages to you.
E-mail address:
johndoe@rose.net
For example: someone@microsoft.com
Key in your E-mail address.
Where can I find my e-mail account information?
Click on Next
Next
Cancel


Set up e-mail servers
Incoming e-mail server type:
POP3
Incoming mail (POP3 or IMAP) server:
your.mail.server
Outgoing e-mail server (SMTP) name:
your.mail.server
Outgoing server requires authentication
Where can I find my e-mail server information?
Next
Cancel
For Incoming mail:
Rose.net=mail.rose.net
Cairo=pop3.syrupcity.net
Camilla=pop3.camilla.net
Pelham=mail.pelhamga.org
For Outgoing mail:
Rose.net=mail.rose.net
Cairo=smtp.syrupcity.net
Camilla=smtp.camilla.net
Pelham=mail.pelhamga.org


Internet Mail Logon
Type the account name and password your Internet service provider has given you.
E-mail username:
johndoe
Password:
Remember password
Key in your username and password…
Click on **Next**
Next
Cancel


Congratulations
You have successfully entered all of the information required to set up your account.
To save these settings and download your e-mail, click Finish.
Do not download my e-mail at this time
Click on **Finish**
Finish
Cancel